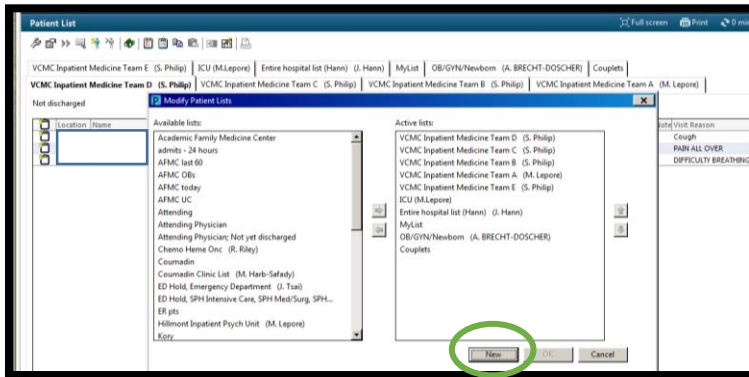


## How to create a list of your own patients

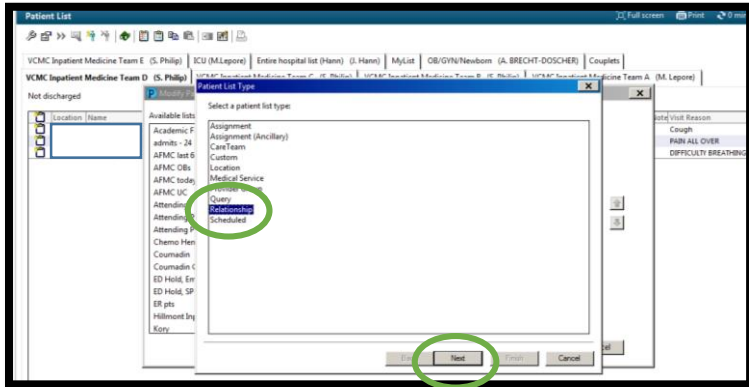
1. In the “patient list” screen, click on the wrench icon.



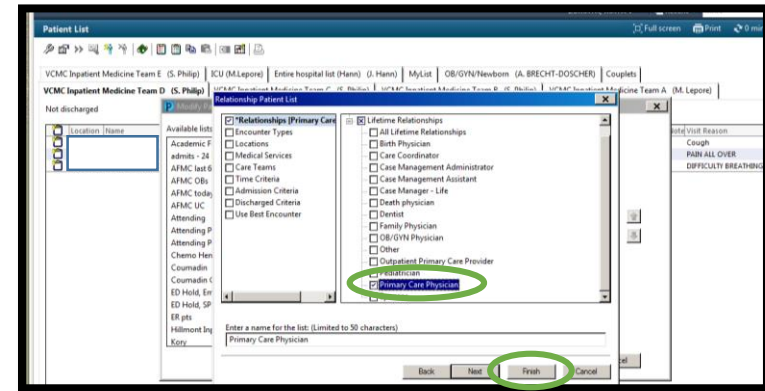
2. Click "new"



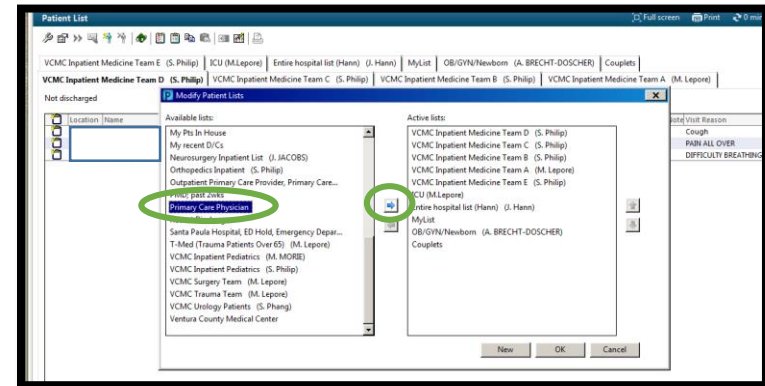
3. Under patient list type, click “relationship” and then click “next”.



4. The box on the right, under lifetime relationships, check the box for “primary care physician”. Then click “finish”.



5. Your new list will be listed on the left-hand column under “unavailable lists”. Select that list in clinic the blue where of the points to the right to move the list you just created into your “active lists”. Then click OK.



6. Now select the tab “primary care physician”. Use the print button at the top of the screen to print out the list.

