

## Getting Started

**Step 1:** Open “Internet Explorer.” Or if your computer already has the icon “Cerner Millenium– Logon”, click on this icon and then skip to Step 3.

**Step 2:** Cut & paste following URL in the address bar:  
<http://cernerapps.hca.co.ventura.ca.us/>

**Step 2a:** If prompted to INSTALL, click on the option to “Skip to Log On”

**Step 3:** Citrix XenApp Sign on screen is displayed. Enter your Citrix login id/password

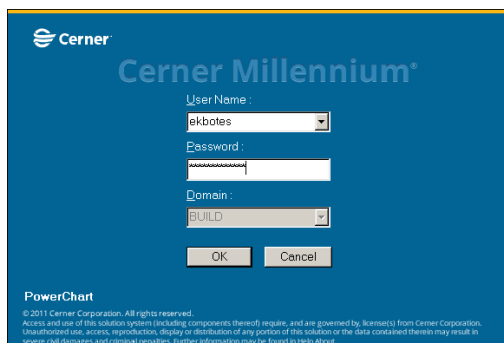


**Step 4:** After successful login, click on the “Millenium PROD” folder.

**Step 4a:** If you get a long list of Shortcut files, scroll down until you find powerchart.exe

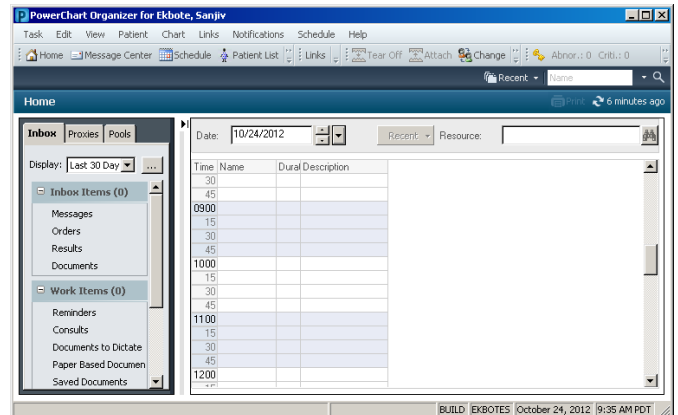
**Step 5:** Next click on the icon for “PowerChart” or the file powerchart.exe

**Step 6:** Cerner Millennium sign-on screen is displayed.



Enter your user name and password assigned. *Note if it is your first time logging in, you will be prompted to change your password.*

**Step 7:** Powerchart main screen is displayed.



**Step 8:** Find a Patient: To search for a patient, use the search function in the upper right hand corner of the screen. Remember that the patient search is an exact match unless you use the “\*” key to represent the portion of the name you are unsure about. i.e. “GON\*” to search for GONzalez or GONsales. You could also search by MRN (Medical Record Number), using same as their Meditech MRN.